

**Terry Sanford High School  
Course Syllabus  
Personal Finance  
Year: 2017-2018**



**Instructor:** Nicholas Jackson  
**Room:** 34  
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**Period:** 4  
**Semester:** 2

**Course Description:**

This course prepares students to understand economic activities and challenges of individuals and families, the role of lifestyle goals in education and career choices, procedures in a successful job search, financial forms used in independent living, and shopping options and practices for meeting consumer needs. The course also prepares students to understand consumer rights, responsibilities, and information, protect personal and family resources, and apply procedures for managing personal finances.

**Expectations:**

It is essential that you attend class regularly, come to class on time, come to class prepared and come to class ready to learn. It is also expected that each student is involved in all lectures, activities, and assignments. Above all, I expect respect. Respect for the classroom, your peers, your instructor and above all, yourself.

**Other expectations:**

- Food and beverages will be allowed in the classroom or computer labs. If these items are left in the classroom after class privileges will be lost.
- Sleeping in class is not tolerated.
- **THE USE OF PERSONAL ELECTRONIC DEVICES IS NOT ACCEPTABLE.** This includes, but is not limited to, cell phones, pagers and MP3 players. If these items are taken out to view or use during class it will be collected and submitted to the front office.
- When you enter the classroom it is time to work. Do not wait for the bell to ring to begin your assignments. Not following these instructions will result in a zero for the daily participation grade.
- If you are tardy to class you will serve before school detention and a phone call home will be made. Being tardy four times will lead to a referral to the front office.
- Class is over when the bell rings, not prior to. It is unacceptable to pack up before being told. In addition, packing up or logging off during or after announcements is unacceptable.
- You are also expected to abide by all rules and guidelines as described in the Terry Sanford Student Handbook and the Cumberland County Code of Conduct.

**If expectations are not met, disciplinary actions will be taken.**

**Computer Rules:**

Students should not engage in any of the following activities: YouTube (unless instructed to so), Social Networks, chat rooms, instant messaging, personal email, etc. Students are **not allowed to access the Internet without permission**. You may only access the Internet when given permission to complete an authorized assignment. **If you are caught engaging in any of the above activities without permission, you will receive a ZERO for that day's assignments.** If necessary, you will be written up for any inappropriate activity.

**Materials Needed:**

- 3 Ring Binder
- Notebook Paper
- Writing Utensils

**Grading Plan:**

Tests/ Portfolio Assignments:	40%
Quizzes/ Classwork / Notebook	30%
<u>Participation:</u>	<u>30%</u>
Total	100%

In addition to this grading policy, your VoCATS exam will count as **20% of your final grade**. Terry Sanford is on a 4 x 4 schedule with each grading period being 4-4 ½ weeks. You will receive a progress report every 2-2 ½ weeks. If at any time during the semester you would like to know your academic standing in this course, simply ask.

**Tests** will be announced in advance with proper study materials being provided in class. It is necessary that all students are present and prepared to take their tests and quizzes. If you are absent with an **AUTHORIZED** excuse you must meet with me to determine a time to make up your test or quiz within **three** days of your return to school.

**Classwork** is assigned to develop skills learned in the classroom. Classwork will not be difficult if you turn in your assignments, attend class regularly and stay organized and focused. If you are absent, **it is YOUR responsibility** to check with the teacher for missed assignments. You are also responsible for keeping everything you receive in class in a 3 ring binder. Notebook grades will be taken periodically to insure that you are keeping up with the required material.

All of your assignments will be posted on Google Classroom. You and your parents may access your academic progress by going to google classroom and entering your class code. The class code will be given during the first day of class.

**If you are absent it is your responsibility to make up any work that is missed. Only approved absences will be accepted. An unexcused absence will not allow for graded make up work. All make up work must be completed within 3 days of your return to school or your grade will be recorded as a ZERO!**

**Participation** is staying on task and completing your daily assignments. Your participation grade will be recorded weekly. Being tardy, sleeping, using your cell phone, not doing your class work etc... will result in a zero for the day. Your weekly participation grade will be the sum of your daily grades for that week. Included in your participation grade will be the authority of the teacher to deduct points for inappropriate behaviors.